

PAY LETTER: 23-09  
ISSUE DATE: March 9, 2023

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES  
SECTION II SUMMARY OF REVISIONS TO THE  
CALIFORNIA STATE CLASSIFICATION AND COMPENSATION PLAN**

**PARTS A THROUGH D WERE APPROVED DURING THE STATE PERSONNEL BOARD MEETING  
HELD ON FEBRUARY 14, 2023.  
(Effective February 14, 2023, unless otherwise specified)**

**PART A**

**GENERAL CLASSIFICATION AND COMPENSATION ACTIONS**

**ACTIONS:** None.

**PART B**

**RESOLUTION, SALARY MOVEMENT INSTRUCTIONS, AND ALTERNATE  
RANGE CRITERIA**

Copies of resolutions and alternate range criteria adopted by the State Personnel Board, and salary movement instructions when status resolutions are adopted.

**RESOLUTION**

**WHEREAS**, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

**WHEREAS**, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

**WHEREAS**, the California Department of Parks and Recreation has determined that the examinations for State Park Interpreter I, State Park Interpreter II, and State Park Interpreter III need updating. Updated examinations, using the limited three rank model will be created; and

**WHEREAS**, the current eligible lists for the State Park interpreter I, State Park Interpreter II, and State Park Interpreter III contain eligibility records established less than 12 months prior and Board approval is required to abolish the lists; and

**WHEREAS**, upon approval to abolish the current eligible lists the California Department of Parks and Recreation (DPR) will advise all eligible individuals that they will need to participate in the new examinations for the State Park Interpreter I, State Park Interpreter II, and State Park Interpreter III to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current State Park Interpreter I, State Park Interpreter II, and State Park Interpreter III eligible lists on the behalf of DPR as outlined above.

The foregoing resolution was made and adopted by the Board during its meeting on February 14, 2023, as reflected in the record of the meeting and Board minutes.

### **RESOLUTION**

**WHEREAS**, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

**WHEREAS**, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

**WHEREAS**, the examination for Assistant Commissioner, California Highway Patrol Career Executive Assignment (CEA) is outdated. A new examination, using the limited three rank model will be created; and

**WHEREAS**, the current eligible list for the Assistant Commissioner, California Highway Patrol CEA contains eligibility records established less than 12 months prior and Board approval is required to abolish the list; and

**WHEREAS**, upon approval to abolish the current eligible list the California Highway Patrol (CHP) will advise all eligible individuals that they will need to participate in the new examination for the Assistant Commissioner, California Highway Patrol CEA to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Assistant Commissioner, California Highway Patrol CEA eligible list on the behalf of CHP as outlined above.

The foregoing resolution was made and adopted by the Board during its meeting on February 14, 2023, as reflected in the record of the meeting and Board minutes.

## **RESOLUTION**

**WHEREAS**, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

**WHEREAS**, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

**WHEREAS**, a new job analysis indicates the examination for Food Service Technician I is outdated. An updated examination, using the limited three rank model will be created; and

**WHEREAS**, the current eligible list for the Food Service Technician I contains eligibility records established less than 12 months prior and Board approval is required to abolish the list; and

**WHEREAS**, upon approval to abolish the current eligible list the California Department of Veterans Affairs (CalVet) will advise all eligible individuals that they will need to participate in the new examination for the Food Service Technician I to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Food Service Technician I eligible list on the behalf of CalVet as outlined above.

The foregoing resolution was made and adopted by the Board during its meeting on February 14, 2023, as reflected in the record of the meeting and Board minutes.

## **PART C**

### **CAREER EXECUTIVE ASSIGNMENT (CEA) CHANGES**

**ACTIONS:** None.

## **PART D**

### **SPECIAL SITUATIONS AND EXPLANATIONS**

Unusual changes to the Classification and Compensation Plan such as simultaneous changes for large numbers of classifications or corrections requiring explanatory remarks.

**ACTIONS:** None.

### **CEA ACTION PROPOSALS**

In accordance with California Code of Regulations, title 2, section 548.5, the following CEA(s) are approved without action by the State Personnel Board.

#### **DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL**

The position performing the duties of Chief Information Officer, Administrative Division, Information Technology Branch, in the Department of Alcoholic Beverage Control was allocated to the CEA category effective February 21, 2023.

#### **DEPARTMENT OF JUSTICE**

The position performing the duties of Office of Gun Violence Prevention Director, in the Department of Justice was allocated to the CEA category effective February 21, 2023.

#### **GOVERNMENT OPERATIONS AGENCY**

The position performing the duties of General Counsel & Chief Privacy Officer, in the Government Operations Agency was allocated to the CEA category effective February 14, 2023.

The position performing the duties of Language Access Manager, in the Government Operations Agency was allocated to the CEA category effective January 23, 2023.

The position performing the duties of Assistant Secretary of Innovation, in the Government Operations Agency was allocated to the CEA category effective December 23, 2022.

The position performing the duties of Analytics Manager, Office of Data and Innovation was allocated to the CEA category effective December 1, 2022.

#### **CALIFORNIA DEPARTMENT OF SOCIAL SERVICES**

The position performing the duties of Branch Chief of Civil Rights, Accessibility, and Racial Equity, in the California Department of Social Services was allocated to the CEA category effective February 11, 2023.

#### **CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES**

The position performing the duties of Deputy Director, Integrated Substance Use Disorder Treatment Program, in the California Correctional Health Care Services was allocated to the CEA category effective February 3, 2023.

### **CALIFORNIA PUBLIC UTILITIES COMMISSION**

The position performing the duties of Chief Administrative Law Judge, in the California Public Utilities Commission was allocated to the CEA category effective January 30, 2023.

### **CALIFORNIA DEPARTMENT OF DEVELOPMENTAL SERVICES**

The position performing the duties of Assistant Deputy Director, Waiver and Rates Division, in the California Department of Developmental Services was allocated to the CEA category effective January 26, 2023.

### **CALIFORNIA HEALTH AND HUMAN SERVICES AGENCY**

The position performing the duties of Director, Office of Response and Resilience, in the California Health and Human Services Agency was allocated to the CEA category effective January 8, 2023.

### **CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

The position performing the duties of Assistant Deputy Director, Division of Program and Response, in the California Department of Public Health was allocated to the CEA category effective January 10, 2023.

The position performing the duties of Deputy Director, Regional Public Health Office, in the California Department of Public Health was allocated to the CEA category effective December 15, 2022.

The position performing the duties of Assistant Chief Counsel, Office of Legal Services, in the California Department of Public Health was allocated to the CEA category effective December 5, 2022.

### **CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**

The position performing the duties of Regional Operations Deputy Director, in the California Department of Fish and Wildlife was allocated to the CEA category effective January 9, 2023.

### **DEPARTMENT OF TRANSPORTATION**

The position performing the duties of Deputy Inspector General, Independent Office of Audits and Investigations, in the Department of Transportation was allocated to the CEA category effective January 5, 2023.

## **CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION**

The position performing the duties of Deputy Director, Office of Employee Health Management, Division of Administrative Services/Office of Employee Health Management, in the California Department of Corrections and Rehabilitation was allocated to the CEA category effective January 2, 2023.

The position performing the duties of Assistant Chief Deputy General Counsel, Central Intake Unit, Office of Legal Affairs, in the California Department of Corrections and Rehabilitation was allocated to the CEA category effective December 16, 2022.

## **NATIVE AMERICAN HERITAGE COMMISSION**

The position performing the duties of Chief Counsel, Legal Department, in the Native American Heritage Commission was allocated to the CEA category effective December 22, 2022.

## **CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

The position performing the duties of Chief, Health Care Plan Administration, Benefit Design and Plan/PBM Management, in the California Public Employees' Retirement System was allocated to the CEA category effective December 18, 2022.

## **CALIFORNIA GAMBLING CONTROL COMMISSION**

The position performing the duties of Deputy Director, Operations, in the California Gambling Control Commission was allocated to the CEA category effective December 19, 2022.

## **GOVERNOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT (GO-BIZ)**

The position performing the duties of IBank Venture Specialist, in the Governor's Office of Business and Economic Development (GO-BIZ) was allocated to the CEA category effective December 14, 2022.

## **DEPARTMENT OF CONSERVATION**

The position performing the duties of Chief Deputy of Field Operations, Geologic Energy Management Division, in the Department of Conservation was allocated to the CEA category effective December 8, 2022.

## **DEPARTMENT OF HEALTH CARE SERVICES**

The position performing the duties of Policy Advisor for Homelessness and Housing, in the Department of Health Care Services was allocated to the CEA category effective December 10, 2022.

**DEPARTMENT OF HEALTH CARE ACCESS AND INFORMATION**

The position performing the duties of Deputy Director/Chief Information Officer, Information Services Division, in the Department of Health Care Access and Information was allocated to the CEA category effective November 19, 2022.

**DEPARTMENT OF WATER RESOURCES**

The position performing the duties of Racial Equity Officer, Executive Division, in the Department of Water Resources was allocated to the CEA category effective November 9, 2022.

**CIVIL RIGHTS DEPARTMENT**

The position performing the duties of Assistant Deputy Director, Workforce Data Officer, Legal Division, in the Civil Rights Department was allocated to the CEA category effective October 27, 2022.

For questions regarding Section II, departmental human resource office staff should contact CalHR's Personnel Management Division at (916) 324-9381. Technical questions will be referred to the appropriate CalHR staff member.