

PAY LETTER: 22-42
ISSUE DATE: December 28, 2022

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION II SUMMARY OF REVISIONS TO THE
CALIFORNIA STATE CLASSIFICATION AND COMPENSATION PLAN**

**PARTS A THROUGH D WERE APPROVED DURING THE STATE PERSONNEL BOARD MEETING
HELD ON NOVEMBER 10, 2022.**

(Effective November 10, 2022, unless otherwise specified)

PART A

GENERAL CLASSIFICATION AND COMPENSATION ACTIONS

ACTIONS: CHG/SPEC: The following classifications were revised effective December 1, 2022.

Classification Title		Classification Code	Schematic Code	Salary	Footnotes
From:	Investigator	8610	VI45	Range A: \$5,191 - \$6,364 Range B: \$5,916 - \$7,605 Range C: \$6,818 - \$9,428	01, 34, 21, P1
To:	Investigator			Range A: \$5,916 - \$7,605 Range B: \$6,818 - \$9,428	01, 34, 21, P1 ARC 492(add) ARC 156 (delete)

Classification Title		Classification Code	Schematic Code	Salary	Footnotes
From:	Agent, Alcoholic Beverage Control	1013	VI67	Range A: \$5,191 - \$6,364 Range B: \$5,916 - \$7,605 Range C: \$6,818 - \$9,428	01, 21, 34, P1
To:	Agent, Alcoholic Beverage Control			Range A: \$5,916 - \$7,605 Range B: \$6,818 - \$9,428	01, 34, 21, P1 ARC 492(add) ARC 156 (delete)

Classification Title		Classification Code	Schematic Code	Salary	Footnotes
From:	Special Agent, Department of Justice	8482	VG25	Range A: \$6,105 - \$7,485 Range B: \$6,956 - \$8,944 Range C: \$8,018 - \$11,088	01, 19, 34, 21, R3 ARC 175
To:	Special Agent, Department of Justice			Range A: \$6,956 - \$8,944 Range B: \$8,018 - \$11,088	01, 19, 34, 21, R3 ARC 175

Classification Title		Classification Code	Schematic Code	Footnotes
Agent Trainee, Alcoholic Beverage Control		1012	VI66	01, 34, P1 24 (Add)

ACTION: RET: The following classifications were revised effective December 1, 2022.

Classification Title		Classification Code	Schematic Code
From:	Supervising Fraud Investigator I, Department of Health Services	8065	VJ92
To:	Supervising Fraud Investigator I, Department of Health Care Services		

Classification Title		Classification Code	Schematic Code
From:	Supervising Fraud Investigator II, Department of Health Services	8066	VJ90
To:	Supervising Fraud Investigator II, Department of Health Care Services		

ACTIONS: **SPEC:** The following classifications were revised effective December 1, 2022.

Classification Title	Classification Code	Schematic Code
Supervising Fraud Investigator I, Department of Insurance	7541	VL96
Supervising Criminal Investigator, I, Employment Development Department	7569	VJ27
Supervising Criminal Investigator, I, Department of Toxic Substances Control	7575	VL10
Supervising Investigator I, Department of Motor Vehicles	8539	VI15
Supervising Special Investigator II (Non-Peace Officer)	8545	VI71
Supervising Special Investigator II	8547	VI70
Supervising Special Investigator, I	8548	VI80
Supervising Special Investigator, I (Non-Peace Officer)	8549	VI81
Food and Drug Regional Administrator	9029	VW65
Food and Drug Program Specialist	9028	VW60
Supervising Food and Drug Investigator	9036	VW70
Supervising Investigator, Alcoholic Beverage Control	8678	VP80
Special Agent Trainee, Department of Justice	8514	VG15
Special Agent Supervisor, Department of Justice	8524	VG45
Special Agent-In-Charge, Department of Justice	8523	VG50
Senior Special Agent-In-Charge, Department of Justice	8522	VG55

PART B

RESOLUTION, SALARY MOVEMENT INSTRUCTIONS, AND ALTERNATE RANGE CRITERIA

Copies of resolutions and alternate range criteria adopted by the State Personnel Board, and salary movement instructions when status resolutions are adopted.

ACTIONS: Incumbent salary movement as approved by the California Department of Human Resources resulting from classification actions taken by the State Personnel Board on November 10, 2022. Incumbent movement into the appropriate class shall be effective on December 1, 2022.

DOCUMENTATION: Departments should process A20 transactions to effect the reallocation of permanent appointments effective December 1, 2022.

Departments should process A02 transactions for the following nonpermanent employees, including:

- TAU
- Limited Term
- Retired Annuitants
- Emergency

Incumbents in the old class shall receive the differential for placement into the new class effective December 1, 2022

Existing Class Code	Existing Class Title	Existing Salary Range	New Class Code	New Class Title	New Salary Range	Increase
8610	Investigator	A	8610	Investigator	A	599.676*
8610	Investigator	B	8610	Investigator	A	N/A
8610	Investigator	C	8610	Investigator	B	N/A
1013	Agent, Alcoholic Beverage Control	A	1013	Agent, Alcoholic Beverage Control	A	599.676*
1013	Agent, Alcoholic Beverage Control	B	1013	Agent, Alcoholic Beverage Control	A	N/A
1013	Agent, Alcoholic Beverage Control	C	1013	Agent, Alcoholic Beverage Control	B	N/A
8482	Special Agent, Department of Justice	A	8482	Special Agent, Department of Justice	A	599.676*
8482	Special Agent, Department of Justice	B	8482	Special Agent, Department of Justice	A	N/A
8482	Special Agent, Department of Justice	C	8482	Special Agent, Department of Justice	B	N/A

*Departments should apply the increase to each incumbent in accordance with California Code of Regulations, title 2, section 599.676.

RESOLUTION

WHEREAS, Title 2, California Code of Regulations, section 427, states “(a) Unless otherwise provided by resolution of the board or subdivision (b), the maximum rate of the lowest salary range currently authorized for a classification shall be used to make salary comparisons for purposes of this chapter. (b) For deep classifications, each alternate salary range shall be treated as if they were separate classifications and the highest alternate salary range attained by the employee shall be used for purposes of salary calculations and comparisons.”; and

WHEREAS placement in each alternate range of the classification of Investigator represents recognition of a higher level of knowledge, skill, ability, experience or eligibility which each appointee

can acquire through experience in the classification of Investigator or comparable or higher-level classifications; and

WHEREAS placement in each alternate range of the classification of Agent, Alcoholic Beverage Control represents recognition of a higher level of knowledge, skill, ability, experience or eligibility which each appointee can acquire through experience in the classification of Agent, Alcoholic Beverage Control or comparable or higher-level classifications; and

WHEREAS placement in each alternate range of the classification of Special Agent, Department of Justice represents recognition of a higher level of knowledge, skill, ability, experience or eligibility which each appointee can acquire through experience in the classification of Special Agent, Department of Justice or comparable or higher-level classifications; and

WHEREAS as the result of a permanent appointment to each alternate range, an appointee gains status in the range to which they are appointed as though each range is a separate classification by qualifying for placement in that range through transfer, reinstatement, demotion, or satisfying the alternate range criteria;

WHEREAS effective December 1, 2022, the State Personnel Board, on November 10, 2022, revised the deep classifications with alternate range levels as indicated below in Column II; and the duties and responsibilities of the corresponding alternate range levels of the deep classifications were substantially included in the previously existing alternate ranges of the deep classifications as indicated in Column I; and

WHEREAS the knowledge and abilities required for the deep classifications alternate range levels indicated in Column II were substantially tested for in the examination held for the classifications listed in Column I; therefore be it

RESOLVED, That Alternate Ranges A and B for the classification of Investigator may be used individually as if each represents the salary range of a separate classification to make salary comparisons for discretionary actions between the classification of Investigator and other classifications; and be it further

RESOLVED, That Alternate Ranges A and B for the classification of Agent, Alcoholic Beverage Control may be used individually as if each represents the salary range of a separate classification to make salary comparisons for discretionary actions between the classification of Agent, Alcoholic Beverage Control and other classifications; and be it further

RESOLVED, That Alternate Ranges A and B for the classification of Special Agent, Department of Justice may be used individually as if each represents the salary range of a separate classification to make salary comparisons for discretionary actions between the classification of Special Agent, Department of Justice and other classifications; and be it further

RESOLVED, That for the classification of Investigator the maximum currently authorized for Range B of this classification shall be the salary range used to make salary comparisons for mandatory actions; and be it further

RESOLVED, That for the classification of Agent, Alcoholic Beverage Control the maximum currently authorized for Range B of this classification shall be the salary range used to make salary comparisons for mandatory actions; and be it further

RESOLVED, That for the classification of Special Agent, Department of Justice the maximum currently authorized for Range B of this classification shall be the salary range used to make salary comparisons for mandatory actions; and be it further

RESOLVED, That any person with civil service status in the alternate ranges of the deep classifications indicated in Column I on December 1, 2022 shall be reallocated to the corresponding alternate range of the deep classification as indicated in Column II and hereby granted the same civil service status in that class without further examination; and be it further

RESOLVED, That any existing employment lists other than reemployment lists established for the classifications indicated in Column I shall be used to certify to fill vacancies in the deep class indicated in Column II as directed by the Executive Officer of the State Personnel Board until such lists are abolished, exhausted, or superseded by lists for the class indicated in Column II and any persons on existing reemployment lists

for classes in Column I shall also be placed on reemployment lists for the class in Column II until expiration of their eligibility on reemployment lists for classes in Column I.

Column I

Agent, Alcoholic Beverage Control, Range A
Agent, Alcoholic Beverage Control, Range B
Agent, Alcoholic Beverage Control, Range C
Special Agent, Department of Justice, Range A
Special Agent, Department of Justice, Range B
Special Agent, Department of Justice, Range C
Investigator, Range A
Investigator, Range B
Investigator, Range C

Column II

Agent, Alcoholic Beverage Control, Range A
Agent, Alcoholic Beverage Control, Range A
Agent, Alcoholic Beverage Control, Range B
Special Agent, Department of Justice, Range A
Special Agent, Department of Justice, Range A
Special Agent, Department of Justice, Range B
Investigator, Range A
Investigator, Range A
Investigator, Range B

Effective December 1, 2022, Alternate Range Criteria 175 was amended by State Personnel Board as follows:

ALTERNATE RANGE CRITERIA 175

Experience gained outside of State service may be counted only if the appointing power believes the experience was satisfactory and comparable to that of Special Agent, Department of Justice.

Range A. This range shall apply to individuals who do not meet the criteria for payment at Range B.

Range B. This range shall apply to individuals who have satisfactorily completed the equivalent of 24 months of experience in Range A of the same class and may apply to persons who have the equivalent of 24 months of satisfactory experience performing *peace officer duties of the class beyond the experience required to meet the minimum qualifications of the class.

When the requirements for the particular criteria are met and upon recommendation of the appointing power, the employee shall receive a rate under the provisions of CalHR Rule 599.676.

* In California as defined in Sections 830.1, 830.2, and 830.3 of the California Penal Code or equivalent Federal and out-of-State law enforcement.

Effective December 1, 2022, Alternate Range Criteria 492 was established by State Personnel Board as follows:

ALTERNATE RANGE CRITERIA 492

Experience gained outside State service may be credited only if the appointing power believes the experience was satisfactory and equivalent in type and quality to that of the class to which being appointed to.

Range A: This range shall apply to incumbents who do not meet the criteria for payment in Range B.

Range B: This range shall apply to individuals who have satisfactorily completed the equivalent of 36 months of experience in Range A of the same class and may apply to persons who have the equivalent of 36 months of satisfactory experience outside of State service performing duties similar to those of the class beyond the experience required to meet the minimum qualifications of the class.

When the requirements for the particular criteria are met and upon recommendation of the appointing power, the employee shall receive a rate under the provisions of California Code of Regulations, title 2, section 599.676.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b) of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, a classification consolidation approved by the Board on May 5, 2022 indicates the departmental examinations for the Actuary, Actuarial Assistant Trainee, CalPERS, and Actuarial Senior Analyst are no longer valid and updated servicewide examinations have been created; and

WHEREAS, the current eligible lists for the Actuary; Actuarial Assistant Trainee, CalPERS; and Actuarial Senior Analyst contain eligibility records established less than 12 months prior and Board approval is required to abolish the lists; and

WHEREAS, upon approval to abolish the current eligible lists the California Department of Human Resources (CalHR) will advise all eligibles of the need to participate in the new servicewide examinations for the Actuary; Actuarial Assistant Trainee, CalPERS; and Actuarial Senior Analyst to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

CalHR is hereby authorized to abolish the current Actuary; Actuarial Assistant Trainee, CalPERS; and Actuarial Senior Analyst eligible lists on behalf of the California Public Employees' Retirement System (CalPERS) as a result of the classification consolidation outlined above.

The foregoing resolution was made and adopted by the Board during its meeting on November 10, 2022, as reflected in the record of the meeting and Board minutes.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b) of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, a new job analysis indicates the examination for Unit Supervisor (Safety) is outdated. An updated examination, using the limited three rank model will be created; and

WHEREAS, the current eligible list for the Unit Supervisor (Safety) contains eligibility records established less than 12 months prior and Board approval is required to abolish the list; and

WHEREAS, upon approval to abolish the current eligible list the California Correctional Health Care Services (CCHCS) will advise all eligibles of the need to participate in the new examination for the Unit Supervisor (Safety) to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Unit Supervisor (Safety) eligible list on the behalf of CCHCS as outlined above.

The foregoing resolution was made and adopted by the Board during its meeting on November 10, 2022, as reflected in the record of the meeting and Board minutes.

PART C

CAREER EXECUTIVE ASSIGNMENT (CEA) CHANGES

ACTIONS: None.

PART D

SPECIAL SITUATIONS AND EXPLANATIONS

Unusual changes to the Classification and Compensation Plan such as simultaneous changes for large numbers of classifications or corrections requiring explanatory remarks.

ACTIONS: None.

CEA ACTION PROPOSALS

In accordance with California Code of Regulations, title 2, section 548.5, the following CEA(s) are approved without action by the State Personnel Board.

STATE TREASURER'S OFFICE

The position performing the duties of Enterprise Risk and Compliance Officer, Executive Office, in the State Treasury's Office was allocated to the CEA category effective November 20, 2022.

CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

The position performing the duties of Human Resources Chief, in the Department of Fish and Wildlife was allocated to the CEA category effective November 7, 2022.

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

The position performing the duties of Assistant Deputy Director, Cooperative Fire, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective November 6, 2022.

The position performing the duties of Assistant Deputy Director, Training, Safety, and Emergency Medical Services, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective November 6, 2022.

DEPARTMENT OF HEALTH CARE SERVICES

The position performing the duties of Chief, Medi-Cal Behavioral Health – Policy Division, in the Department of Health Care Services was allocated to the CEA category effective November 3, 2022.

The position performing the duties of Chief, Medi-Cal Behavioral Health – Oversight and Monitoring Division was allocated to the CEA category effective November 3, 2022.

GOVERNOR'S OFFICE OF EMERGENCY SERVICES

The position performing the duties of California Wildfire Mitigation Program Joint Powers Authority Executive Director, in the Governor's Office of Emergency Services was allocated to the CEA category effective October 30, 2022.

DEPARTMENT OF HEALTH CARE ACCESS AND INFORMATION

The position performing the duties of Assistant Deputy Director for Health Care Cost Targets, Office of Healthcare Affordability, in the Department of Health Care Access and Information was allocated to the CEA category effective October 26, 2022.

The position performing the duties of Assistant Deputy Director, Health System Performance, Office of Healthcare Affordability, in the Department of Health Care Access and Information was allocated to the CEA category effective October 26, 2022.

The position performing the duties of Chief Counsel I, Office of Health Care Affordability, in the Department of Health Care Access and Information was allocated to the CEA category effective October 26, 2022.

The position performing the duties of Branch Chief/Chief Data Officer, Information Services Division, in the Department of Health Care Access and Information was allocated to the CEA category effective October 23, 2022.

The position performing the duties of Branch Chief/Chief Planning Officer, Information Services Division, in the Department of Health Care Access and Information was allocated to the CEA category effective October 23, 2022.

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

The position performing the duties of Deputy Director, Center for Laboratory Sciences, in the California Department of Public Health was allocated to the CEA category effective October 14, 2022.

STATE BOARD OF EDUCATION

The position performing the duties of Assistant Policy Director, Legislation/Policy Division, Executive Programs Division, in the State Board of Education was allocated to the CEA category effective October 12, 2022.

DEPARTMENT OF EDUCATION

The position performing the duties of Associate Director, Nutrition Services Division, in the Department of Education was allocated to the CEA category effective October 12, 2022.

For questions regarding Section II, departmental human resource office staff should contact CalHR's Personnel Management Division at (916) 324-9381. Technical questions will be referred to the appropriate CalHR staff member.