

PAY LETTER: 22-37
ISSUE DATE: November 18, 2022

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION I**

**SUMMARY OF REVISIONS
TO THE CALIFORNIA STATE CIVIL SERVICE PAY SCALES
LOCATED ON CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CALHR'S) PUBLIC
WEB SITE**

<http://www.calhr.ca.gov/state-hr-professionals/Pages/pay-scales.aspx>

For questions regarding Section I, personnel office designated liaisons should contact CalHR's Personnel Services Branch. Technical questions will be referred to the appropriate CalHR analyst.

The following changes are now updated on the electronic Pay Scales. Changes to the Alphabetical and Schematic Listings (Sections 15 and 17) will be updated within the first week of each month.

GENERAL SALARY INCREASES – RANK AND FILE

R18

CLASSES

Effective July 1, 2022, in compliance with an agreement between the State of California and BU 18, CalHR approved a 2.5-percent General Salary Increase. All classes designated R18 shall be increased by 2.5 percent.

EMPLOYEES

Effective July 1, 2022, all employees designated R18 in the above classes shall receive the 2.5-percent increase, including employees who separated from state service prior to July 1, 2022, and have lump sum payments that extend beyond July 1, 2022. The lump sum payments shall be adjusted to reflect the above salary increase.

GENERAL SALARY INCREASES – EXCLUDED

M10, S10, and U10 (Supervisory Ranges)

CLASSES

Effective July 1, 2022, CalHR approved a 2.5-percent General Salary Increase. All classes designated M10, S10, and supervisory ranges in U10 shall be increased by 2.5 percent.

EMPLOYEES

Effective July 1, 2022, all employees designated M10, S10, E48, E59 and E98 shall receive the 2.5-percent increase, including employees who separated from state service prior to July 1, 2022, and have lump sum payments that extend beyond July 1, 2022. The lump sum payments shall be adjusted to reflect the above salary increase.

M18 and S18

CLASSES

Effective July 1, 2022, CalHR approved a 2.5-percent General Salary Increase. All classes designated M18 and S18 shall be increased by 2.5 percent.

EMPLOYEES

Effective July 1, 2022, all employees designated M18, S18 and E48 shall receive the 2.5-percent increase, including employees who separated from state service prior to July 1, 2022, and have lump sum payments that extend beyond July 1, 2022. The lump sum payments shall be adjusted to reflect the above salary increase.

DOCUMENTATION:

The State Controller's Office (SCO) will process Employment History (EH) mass updates to implement the General Salary Increase (GSI) for eligible excluded employees in BU 10 and eligible employees BU18 prior to the Monthly (Master) Payroll Cutoff in November 2022.

For employees who separated from state service prior to July 1, 2022 and have lump sum payments that extend beyond July 1, 2022, departments shall adjust their lump sum to reflect the above salary changes.

Departments will be responsible for keying GEN transactions effective July 1, 2022 for eligible employees in collective bargaining designated E48, E59 and E98.

An SCO Personnel Letter will follow with additional information.

SECTION 14: PAY DIFFERENTIALS

1. PAY DIFFERENTIAL 85
NIGHT-SHIFT DIFFERENTIAL PAY – BARGAINING UNITS 01, 03, 04, 05, 06, 07, 09, 10, 11, 12, 13, 15, 17, 18, 19, 20, 21; EXCLUDED EMPLOYEES; AND LEGISLATIVE COUNSEL EMPLOYEES is amended. (Effective 10/01/22)
- The criteria section is amended to add Unit 07 to clarify a “regularly scheduled work shift”.

- Subject to PERS Deduction section is amended to remove the exception for R18. R18 is subject to PERS deduction. (Effective 10/1/22)

DOCUMENTATION:

Departments should key a 345 transaction for employees that do not have another salary change or appointment transaction, effective 10/01/2022, for eligible employees with the EID locked-in on Employment History. For newly eligible employees, departments should process a 345 transaction to lock-in the earnings ID, or process the payment via PIP. Any out-of-sequence transactions will also need to be corrected.

2. PAY DIFFERENTIAL 136
RECRUITMENT AND RETENTION DIFFERENTIAL PAY – DEVELOPMENTAL SERVICES/DEPARTMENT OF VETERANS AFFAIRS/DEPARTMENT OF MENTAL HEALTH – BARGAINING UNITS 03, 04, 07, 15, 16, 18, 19, 20, AND EXCLUDED EMPLOYEES is amended. (Effective 10/01/22)

- The pay differential is retitled to reflect Department of State Hospitals:

<u>From</u>	<u>To</u>
RECRUITMENT AND RETENTION DIFFERENTIAL PAY – DEVELOPMENTAL SERVICES/DEPARTMENT OF VETERANS AFFAIRS/DEPARTMENT OF MENTAL HEALTH – BARGAINING UNITS 03, 04, 07, 15, 16, 18, 19, 20, AND EXCLUDED EMPLOYEES	RECRUITMENT AND RETENTION DIFFERENTIAL PAY – DEVELOPMENTAL SERVICES/DEPARTMENT OF VETERANS AFFAIRS/DEPARTMENT OF STATE HOSPITALS – BARGAINING UNITS 03, 04, 07, 15, 16, 18, 19, 20, AND EXCLUDED EMPLOYEES

- The following classes are added. (Effective 10/01/22)

<u>Class Title</u>	<u>Class Code</u>	<u>CBID</u>	<u>Rate</u>
Psychiatric Technician (Safety)	8253	R18	2 7
Senior Psychiatric Technician (Safety)	8252	R18	2 7

- The following classes are removed. (Effective 10/01/22)

<u>Class Title</u>	<u>Class Code</u>	<u>CBID</u>	<u>Rate</u>	<u>EID</u>
Teacher - Mentally Retarded Children-	2338	R03	4	8AGN
Staff Psychiatrist, Departments of Mental Health and Development Services	7652	R16	3	8K27

Psychiatric Technician Student	8242	R18	3	8K27
Psychiatric Technician Trainee	8235	R18	3	8K27
		<u>Class</u>		
<u>Class Title</u>	<u>Code</u>	<u>CBID</u>	<u>Rate</u>	<u>EID</u>
Psychiatric Technician Training Candidate	8237	R18	3	8K27
Industrial Therapist	8310	R19	7	8K
Psychology Associate	9850	R19	3	8K27
Assistive Technology Specialist II	8234	R20	3	8K27
Public Health Nurse III	8209	S17	12	8K76
Audiologist II	8302	S19	4	8AGN

- The following departments are added: (Effective 10/01/22)

L Department of State Hospitals, Atascadero
M Department of State Hospitals, Coalinga
N Department of State Hospitals, Metropolitan

- Department of Mental Health, Napa is amended to reflect as follows.

K Department of State Hospitals, Napa

DOCUMENTATION:

Departments must key a 350 transaction for employees that do not have another salary change or appointment transaction, effective 10/01/22, for eligible employees with the EID locked-in on Employment History. For newly eligible employees, departments must process a 350 transaction to lock-in the earnings ID, or process the payment via PIP. Any out-of-sequence transactions will also need to be corrected.

Departments should process a 350 transaction, effective 09/30/2022, to remove locked-in earnings IDs for ineligible employees. Also, correct any resulting out-of-sequence transactions.

- PAY DIFFERENTIAL 458
HEALTH CARE FACILITY RETENTION PAYMENT – BARGAINING UNIT 06 AND RELATED EXCLUDED EMPLOYEES is amended. (Effective 10/01/22)

- The pay differential is retitled to add BU 18:

<u>From</u>	<u>To</u>
HEALTH CARE FACILITY RETENTION PAYMENT – BARGAINING UNIT 06 AND RELATED EXCLUDED EMPLOYEES	HEALTH CARE FACILITY RETENTION PAYMENT – BARGAINING UNIT 06, 18 AND RELATED EXCLUDED EMPLOYEES

DOCUMENTATION:

Departments must process one-time payments via PIP using Earnings ID 9HP for eligible employees, if applicable as stated in criteria. If Department is unable to key via PIP, submit STD. 674 to Premium Pay via Connect HR.

4. PAY DIFFERENTIAL 462
MENTAL HEALTH AND WELLNESS STIPEND is established. (Effective 07/01/22)

DOCUMENTATION:

Effective 07/01/2022, Departments must process lump sum payment via PIP using Earnings ID 9HP2 for eligible employees. Payment issuance will follow process dates as stated in criteria.