

PAY LETTER: 22-23  
ISSUE DATE: September 9, 2022

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES  
SECTION II SUMMARY OF REVISIONS TO THE  
CALIFORNIA STATE CLASSIFICATION AND COMPENSATION PLAN**

**PARTS A THROUGH D WERE APPROVED DURING THE STATE PERSONNEL BOARD MEETING  
HELD ON AUGUST 11, 2022.  
(Effective August 11, 2022, unless otherwise specified)**

**PART A**

**GENERAL CLASSIFICATION AND COMPENSATION ACTIONS**

**ACTIONS:** None.

**PART B**

**RESOLUTION, SALARY MOVEMENT INSTRUCTIONS, AND ALTERNATE  
RANGE CRITERIA**

Copies of resolutions and alternate range criteria adopted by the State Personnel Board, and salary movement instructions when status resolutions are adopted.

**RESOLUTION**

**WHEREAS** Article VII, Section 1, subdivision (b) of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

**WHEREAS** pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

**WHEREAS** new job analyses indicate the examinations for Codes and Standards Administrator I, II, and III (Non-Peace Officer) are outdated. Updated Training and Experience (T&E) examinations using the limited three rank model will be created; and

**WHEREAS** the current eligible lists for the Codes and Standards Administrator (Non-Peace Officer) Series contain eligibility records established less than 12 months prior and Board approval is needed to abolish the lists; and

**WHEREAS** upon approval to abolish the current eligible lists the Department of Housing and Community Development will advise all eligibles that they will need to participate in the new examinations for the Codes and Standards Administrator I, II, or III (Non-Peace Officer) to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Codes and Standards Administrator (Non-Peace Officer) Series eligible lists on the behalf of the Department of Housing and Community Development as outlined above.

The foregoing resolution was made and adopted by the Board during its meeting on August 11, 2022, as reflected in the record of the meeting and Board minutes.

### **PART C**

#### **CAREER EXECUTIVE ASSIGNMENT (CEA) CHANGES**

**ACTIONS:** None.

### **PART D**

#### **SPECIAL SITUATIONS AND EXPLANATIONS**

Unusual changes to the Classification and Compensation Plan such as simultaneous changes for large numbers of classifications or corrections requiring explanatory remarks.

**ACTIONS:** None.

### **CEA ACTION PROPOSALS**

In accordance with California Code of Regulations, title 2, section 548.5, the following CEA(s) are approved without action by the State Personnel Board.

#### **CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

The position performing the duties of Chief Data Officer, Center for Health Statistics and Informatics, in the California Department of Public Health was allocated to the CEA category effective August 23, 2022.

#### **GOVERNMENT OPERATIONS AGENCY**

The position performing the duties of Director of Operations for the Government Operations Agency, Cradle-to-Career Data System in the Government Operations Agency was allocated to the CEA category effective August 22, 2022.

### **CALIFORNIA HEALTH AND HUMAN SERVICES AGENCY**

The position performing the duties of Deputy Director, Data Exchange Framework, in the California Health and Human Services Agency of was allocated to the CEA category effective August 6, 2022.

### **FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA (FISCAL)**

The position performing the duties of Chief Departmental Operations Office, Administrative Services Division, was allocated to the CEA category effective August 5, 2022.

### **DEPARTMENT OF JUSTICE**

The position performing the duties of Chief Diversity and Inclusion Officer, in the Department of Justice was allocated to the CEA category effective July 26, 2022.

The position performing the duties of Assistant Chief, Division of Medi-Cal Fraud and Elder Abuse, in the Department of Justice was allocated to the CEA category effective June 20, 2022.

### **CIVIL RIGHTS DEPARTMENT**

The position performing the duties of Assistant Deputy Director of Community Conflict Resolution, Dispute Resolution Division, in the Civil Rights Department was allocated to the CEA category effective July 25, 2022.

For questions regarding Section II, departmental human resource office staff should contact CalHR's Personnel Management Division at (916) 324-9381. Technical questions will be referred to the appropriate CalHR staff member.