

PAY LETTER: 21-35
ISSUE DATE: December 28, 2021

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION II SUMMARY OF REVISIONS TO THE
CALIFORNIA STATE CLASSIFICATION AND COMPENSATION PLAN**

**PARTS A THROUGH D WERE APPROVED DURING THE STATE PERSONNEL BOARD MEETING
HELD ON NOVEMBER 10, 2021.
(Effective November 10, 2021, unless otherwise specified)**

PART A

GENERAL CLASSIFICATION AND COMPENSATION ACTIONS

ACTIONS: None.

PART B

**RESOLUTION, SALARY MOVEMENT INSTRUCTIONS, AND ALTERNATE
RANGE CRITERIA**

Copies of resolutions and alternate range criteria adopted by the State Personnel Board, and salary movement instructions when status resolutions are adopted.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b) of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, a new job analysis is being completed for the Tax Program Technician I, Franchise Tax Board classification, which shows the examination is in much need of updating. An updated Training and Experience (T&E) questionnaire with more relevant questions, utilizing three limited scores will be created; and

WHEREAS, the current eligible list for the Tax Program Technician I, Franchise Tax Board contains eligibility records established less than 12 months prior and Board approval is needed to abolish the list; and

WHEREAS, upon approval to abolish the current eligible list Franchise Tax Board (FTB) will advise all eligibles they will need to participate in the new examination for the Tax Program Technician I, Franchise Tax Board to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Tax Program Technician I eligible lists on the behalf of FTB as outlined above and utilize a new T&E open continuous examination list.

The foregoing resolution was made and adopted by the Board during its meeting on November 10, 2021 as reflected in the record of the meeting and Board minutes.

PART C

CAREER EXECUTIVE ASSIGNMENT (CEA) CHANGES

ACTIONS: None.

PART D

SPECIAL SITUATIONS AND EXPLANATIONS

Unusual changes to the Classification and Compensation Plan such as simultaneous changes for large numbers of classifications or corrections requiring explanatory remarks.

ACTIONS: None.

CEA ACTION PROPOSALS

In accordance with California Code of Regulations, title 2, section 548.5, the following CEA(s) are approved without action by the State Personnel Board.

CALIFORNIA DEPARTMENT OF HUMAN RESOURCES

The position performing the duties of Chief, Information Technology Division, in the California Department of Human Resources was allocated to the CEA category effective December 8, 2021.

The position performing the duties of Administrator, Savings Plus Program, in the California Department of Human Resources was allocated to the CEA category effective November 26, 2021.

CALIFORNIA DEPARTMENT OF DEVELOPMENTAL SERVICES

The position performing the duties of Self-Determination Program, Ombudsperson, in the California Department of Developmental Services was allocated to the CEA category effective December 5, 2021.

CALIFORNIA HEALTH AND HUMAN SERVICES AGENCY

The position performing the duties of Chief Equity Officer, in the California Department of Developmental Services was allocated to the CEA category effective December 5, 2021.

The position performing the duties of Assistant Secretary, Office of Program and Fiscal Affairs, in the California Health and Human Services Agency was allocated to the CEA category effective October 15, 2021.

The position performing the duties of Deputy Director, Office of Youth and Community Restoration, in the California Health and Human Service Agency was allocated to the CEA category effective October 15, 2021.

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

The position performing the duties of Assistant Division Chief for Education and Enforcement, Office of the State Fire Marshal, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective December 3, 2021.

The position performing the duties of Assistant Deputy Director, Aviation & Mobile Equipment, Fire Protection-Headquarters, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective November 29, 2021.

The position performing the duties of Assistant Deputy Director, Fire Protection Operations, Fire Protection-Headquarters, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective November 29, 2021.

The position performing the duties of Deputy Director, Cooperative Fire, Executive Office, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective November 29, 2021.

The position performing the duties of Deputy Director, Fire Protection, Executive Office, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective November 29, 2021.

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS

The position performing the duties of Consultation Services Program Manager, Division of Occupational Safety and Health, in the California Department of Industrial Relations was allocated to the CEA category effective November 29, 2021.

CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION

The position performing the duties of Assistant Deputy Director, Reentry and Clinical Services, in the California Department of Corrections and Rehabilitation was allocated to the CEA category effective December 1, 2021.

DEPARTMENT OF GENERAL SERVICES

The position performing the duties of FMD Branch Chief, Administrative Services and Policy Branch, in the Department of General Services was allocated to the CEA category effective November 29, 2021.

CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM

The position performing the duties of Director, Enterprise Information Management and General Counsel Operations, in the California State Teachers' Retirement System was allocated to the CEA category effective November 27, 2021.

CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

The position performing the duties of Salton Sea Program Manager, Region 6-Inland Deserts Region, in the California Department of Fish and Wildlife was allocated to the CEA category effective November 22, 2021.

DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING

The position performing the duties of Assistant Deputy Director Quality Assurance & Reporting, Executive Programs, in the Department of Fair Employment and Housing was allocated to the CEA category effective November 19, 2021.

DEPARTMENT OF STATE HOSPITALS

The position performing the duties of Chief of Police, Metropolitan State Hospital, in the Department of State Hospital was allocated to the CEA category effective November 14, 2021.

The position performing the duties of Chief of Police, Atascadero State Hospital, in the Department of State Hospital was allocated to the CEA category effective November 14, 2021.

The position performing the duties of Chief of Police, Coalinga State Hospital, in the Department of State Hospital was allocated to the CEA category effective November 14, 2021.

The position performing the duties of Chief of Police, Patton State Hospital, in the Department of State Hospital was allocated to the CEA category effective November 14, 2021.

The position performing the duties of Chief of Police, Napa State Hospital, in the Department of State Hospital was allocated to the CEA category effective November 14, 2021.

DEPARTMENT OF TOXIC SUBSTANCES CONTROL

The position performing the duties of Executive Officer Board of Environmental Safety, in the Department of Toxic Substances Control was allocated to the CEA category effective November 8, 2021.

CALIFORNIA DEPARTMENT OF AGING

The position performing the duties of Chief Information Officer, Division of Administrative Services/Enterprise Technology Branch, in the California Department of Aging was allocated to the CEA category effective October 31, 2021

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

The position performing the duties of Assistant Deputy Director, Children and Family Services Division, in the California Department of Aging was allocated to the CEA category effective October 28, 2021.

OFFICE OF ENERGY INFRASTRUCTURE SAFETY

The position performing the duties of Chief of Administrative Services and EEO Officer, in the Office of Energy Infrastructure Safety was allocated to the CEA category effective September 12, 2021.

The position performing the duties of Chief of Communications and External Affairs, Communication and External Affairs Division, in the Office of Energy Infrastructure Safety was allocated to the CEA category effective August 28, 2021.

PAY LETTER: 21-35
PAGE 6

For questions regarding Section II, departmental human resource office staff should contact CalHR's Personnel Management Division at (916) 324-9381. Technical questions will be referred to the appropriate CalHR staff member.