

PAY LETTER: 21-21
ISSUE DATE: July 28, 2021

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION II SUMMARY OF REVISIONS TO THE
CALIFORNIA STATE CLASSIFICATION AND COMPENSATION PLAN**

**PARTS A THROUGH D WERE APPROVED DURING THE STATE PERSONNEL BOARD MEETING
HELD ON JULY 8, 2021.
(Effective July 8, 2021, unless otherwise specified)**

PART A

GENERAL CLASSIFICATION AND COMPENSATION ACTIONS

ACTIONS: None.

**RESOLUTION, SALARY MOVEMENT INSTRUCTIONS, AND ALTERNATE
RANGE CRITERIA**

Copies of resolutions and alternate range criteria adopted by the State Personnel Board, and salary movement instructions when status resolutions are adopted.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, new job analyses have been completed for the Nursing Consultant, Program Review classification, which support the need to update the examination. An updated Training and Experience (T&E) questionnaire with limited three rank model will be created; and

WHEREAS, the current eligible list for the Nursing Consultant, Program Review contain eligibility records established less than 12 months prior and Board approval is needed to abolish the list; and

WHEREAS, upon approval to abolish the current eligible list, California Correctional Health Care Services will advise all eligibles that they will need to participate in the new examination for the Nursing Consultant, Program Review to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Nursing Consultant, Program Review eligible list on the behalf of California Correctional Health Care Services as outlined above and utilize a new T&E open continuous examination list.

The foregoing resolution was made and adopted by the Board during its meeting on July 8, 2021, as reflected in the record of the meeting and Board minutes.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, new job analyses have been completed for the classification(s) Associate Health Program Adviser, Health Program Specialist I, Health Program Manager I, and Health Program Manager III, which support the need to update the examinations. Updated Training and Experience (T&E) questionnaires with limited three rank model will be created; and

WHEREAS, the current eligible lists for the classification(s) Associate Health Program Adviser, Health Program Specialist I, Health Program Manager I, and Health Program Manager III contain eligibility records established less than 12 months prior, and Board approval is needed to abolish the lists; and

WHEREAS, upon approval to abolish the current eligible lists, California Correctional Health Care Services will advise all eligibles that they will need to participate in the new examinations for the classification(s) Associate Health Program Adviser, Health Program Specialist I, Health Program Manager I, and Health Program Manager III to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current classifications: Associate Health Program Adviser, Health Program Specialist I, Health Program Manager I, and Health Program Manager III eligible lists on the behalf of California Correctional Health Care Services as outlined above and utilize new T&E questionnaires, open continuous examination lists.

The foregoing resolution was made and adopted by the Board during its meeting on July 8, 2021 as reflected in the record of the meeting and Board minutes.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, new job analyses have been completed for the classification(s) Health Program Specialist II and Health Program Manager II which support the need to update the examinations. Updated Training and Experience (T&E) questionnaires with limited three rank model will be created; and

WHEREAS, the current eligible lists for the classification(s) Health Program Specialist II and Health Program Manager II contain eligibility records established less than 12 months prior and Board approval is needed to abolish the lists; and

WHEREAS, upon approval to abolish the current eligible lists, California Correctional Health Care Services will advise all eligible that they will need to participate in the new examinations for the classification(s) Health Program Specialist II and Health Program Manager II to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current eligible lists for the Health Program Specialist II and Health Program Manager II classifications on the behalf of California Correctional Health Care Services as outlined above and utilize new T&E questionnaires, open continuous examination lists.

The foregoing resolution was made and adopted by the Board during its meeting on July 8, 2021 as reflected in the record of the meeting and Board minutes.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, in an effort to align with the Civil Service Improvement Project, the California Department of Fish and Wildlife's (CDFW) vision is to maximize use of state resources, and streamline current civil service exam processes; and

WHEREAS, the current eligible list for the Fish and Wildlife Technician (FWT) for the CDFW is less than one year old and Board approval is needed to abolish the eligible list; and

WHEREAS, the California Department of Human Resources and CDFW created a new FWT continuous, online training and experience examination; and

WHEREAS, the current eligible list for the FWT contain eligibility records established less than 12 months prior and Board approval is needed to abolish the list; and

WHEREAS, upon approval to abolish the current eligible list, CDFW will advise all eligibles that they will need to participate in the new examination for the FTW to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Fish and Wildlife Technician eligible list on the behalf of CDFW as outlined above and utilize a new Training and Experience open continuous examination list.

The foregoing resolution was made and adopted by the Board during its meeting on July 8, 2021, as reflected in the record of the meeting and Board minutes.

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b), of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, the California State Teachers' Retirement System (CalSTRS) has implemented the Collaborative Model with a strategic goal of reducing external investment management costs by bringing additional highly skilled talent in house to

manage portfolio operations, leading to increased effort to streamline recruitment processes that is no longer sustainable with the current examination; and

WHEREAS, A new job analysis is being completed for the Investment Director, State Teachers' Retirement System classification, which support the need to update the examination. An updated Training and Experience (T&E) questionnaire with more relevant questions utilizing three limited scores will be created; and

WHEREAS, the current eligible list for the Investment Director, State Teachers' Retirement System, for CalSTRS contains eligibility records established less than 12 months prior and Board approval is needed to abolish the list; and

WHEREAS, upon approval to abolish the current eligible list, CalSTRS will advise all eligibles they will need to participate in the new examinations for the Investment Director, State Teachers' Retirement System, to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The California Department of Human Resources is hereby authorized to abolish the current Investment Director, State Teachers' Retirement System, eligible list on the behalf of CalSTRS as outlined above and utilize a new T&E open continuous examination list.

The foregoing resolution was made and adopted by the Board during its meeting on July 8, 2021, as reflected in the record of the meeting and Board minutes.

CAREER EXECUTIVE ASSIGNMENT (CEA) CHANGES

ACTIONS: None.

PART D

SPECIAL SITUATIONS AND EXPLANATIONS

Unusual changes to the Classification and Compensation Plan such as simultaneous changes for large numbers of classifications or corrections requiring explanatory remarks.

ACTIONS: None.

CEA ACTION PROPOSALS

In accordance with California Code of Regulations, title 2, section 548.5, the following CEA(s) are approved without action by the State Personnel Board.

CALIFORNIA DEPARTMENT OF HUMAN RESOURCES

The position performing the duties of California Payroll System (CSPS) Project Director, in the California Department of Human Resources was allocated to the CEA category effective July 12, 2021.

DEPARTMENT OF HEALTH CARE SERVICES

The position performing the duties of Assistant Deputy Director, Program Operations, in the Department of Health Care Services was allocated to the CEA category effective July 4, 2021.

CALIFORNIA GOVERNMENT OPERATIONS AGENCY

The position performing the duties of Deputy Chief Data Officer, in the California Government Operations Agency was allocated to the CEA category effective July 6, 2021.

CALIFORNIA HEALTH BENEFIT EXCHANGE

The position performing the duties of Deputy Director, Health Equity and Quality Transformation, in the California Health Benefit Exchange was allocated to the CEA category effective June 27, 2021.

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

The position performing the duties of Branch Chief, Childcare and Development Division, in the California Department of Social Services was allocated to the CEA category effective June 26, 2021.

STATE COMPENSATION INSURANCE FUND

The position performing the duties of Senior Vice President of Internal Audit, in the State Compensation Insurance Fund was allocated to the CEA category effective June 26, 2021.

The position performing the duties of Senior Vice President and Enterprise Risk Manager, in the State Compensation Insurance Fund was allocated to the CEA category effective June 13, 2021.

The position performing the duties of Vice President of Corporate Human Resources, in the State Compensation Insurance Fund was allocated to the CEA category effective June 6, 2021.

CALIFORNIA DEPARTMENT OF HOUSING COMMUNITY AND DEVELOPMENT

The position performing the duties of Assistant Deputy Director, Local Government Relations and Accountability, in the California Department of Housing Community and Development was allocated to the CEA category effective June 25, 2021.

CALIFORNIA DEPARTMENT OF FINANCIAL PROTECTION AND INNOVATION

The position performing the duties of Chief Information Officer, Executive Division, in the California Department of Financial Protection and Innovation was allocated to the CEA category effective June 20, 2021.

CALIFORNIA DEPARTMENT OF CONSERVATION

The position performing the duties of Natural and Working Lands Policy Advisor, in the California Department of Conservation was allocated to the CEA category effective June 21, 2021.

The position performing the duties of Enforcement Chief, in the California Department of Conservation was allocated to the CEA category effective June 8, 2021.

DEPARTMENT OF GENERAL SERVICES

The position performing the duties of Statewide Supplier Diversity Program Manager, in the Department of General Services was allocated to the CEA category effective June 21, 2021.

CALIFORNIA STATE LOTTERY

The position performing the duties of Assistant Deputy Director, Human Resources Division, in the California State Lottery was allocated to the CEA category effective June 10, 2021.

CALIFORNIA DEPARTMENT OF TRANSPORTATION

The position performing the duties of Federal Liaison, Headquarters/Office of the Director, in the California Department of Transportation was allocated to the CEA category effective June 7, 2021.

For questions regarding Section II, departmental human resource office staff should contact CalHR's Personnel Management Division at (916) 324-9381. Technical questions will be referred to the appropriate CalHR staff member.