

PAY LETTER: 20-12
ISSUE DATE: March 13, 2020

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION I**

**SUMMARY OF REVISIONS
TO THE CALIFORNIA STATE CIVIL SERVICE PAY SCALES
LOCATED ON CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
(CALHR'S) PUBLIC WEB SITE**

<https://www.calhr.ca.gov/state-hr-professionals/Pages/pay-scales.aspx>

For questions regarding Section I, personnel office designated liaisons should contact CalHR's Personnel Services Branch. Technical questions will be referred to the appropriate CalHR analyst.

The following changes are now updated on the electronic Pay Scales. Changes to the Alphabetical and Schematic Listings (Sections 15 and 17) will be updated within the first week of each month.

SECTION 14: PAY DIFFERENTIALS

1. PAY DIFFERENTIAL 105
PENSION PROGRAM REPRESENTATIVE DIFFERENTIAL – UNIT 04 is amended:
(Effective 10/31/19)

- The pay differential is retitled:

<u>From</u>	<u>To</u>
PENSION PROGRAM REPRESENTATIVE DIFFERENTIAL – UNIT 04	CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM CALL CENTER DIFFERENTIAL PAY – BARGAINING UNIT 04

- The rate is changed from \$100 to \$150 per pay period.
- The criteria is amended.
- All Time Bases and Tenures are Eligible section is amended to reflect Yes/No.
- Government Code 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8PPR, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8PPR supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

2. PAY DIFFERENTIAL 124

CALIFORNIA STATE LOTTERY CALL CENTER DIFFERENTIAL PAY – UNIT 04 AND EXCLUDED EMPLOYEES is amended: (Effective 10/31/19)

- The pay differential is retitled:

<u>From</u>	<u>To</u>
CALIFORNIA STATE LOTTERY CALL CENTER DIFFERENTIAL PAY – UNIT 04 AND EXCLUDED EMPLOYEES	CALIFORNIA STATE LOTTERY CALL CENTER DIFFERENTIAL PAY – BARGAINING UNIT 04 AND EXCLUDED EMPLOYEES

- The rate is changed from \$100 to \$150 per pay period.
- The criteria is amended.
- All Time Bases and Tenures are Eligible section is amended to reflect Yes/No.
- Government Code section 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8PT, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8PT supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

3. PAY DIFFERENTIAL 125

DEPARTMENT OF CONSUMER AFFAIRS CALL CENTER DIFFERENTIAL PAY – UNIT 04 is amended: (Effective 10/31/19)

- The pay differential is retitled:

<u>From</u>	<u>To</u>
DEPARTMENT OF CONSUMER AFFAIRS	DEPARTMENT OF CONSUMER AFFAIRS

CALL CENTER DIFFERENTIAL PAY –
UNIT 04

CALL CENTER DIFFERENTIAL PAY –
BARGAINING UNIT 04

- The rate is changed from \$100 to \$150 per pay period.
- The criteria is amended.
- Government Code 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8PT, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8PT supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

4. PAY DIFFERENTIAL 186

BOARD OF EQUALIZATION CALL CENTER DIFFERENTIAL PAY – UNIT 04 is amended:
(Effective 10/31/19)

- The pay differential is retitled:

From

BOARD OF EQUALIZATION CALL
CENTER DIFFERENTIAL PAY – UNIT 04

To

CALIFORNIA DEPARTMENT OF TAX AND
FEE ADMINISTRATION CALL CENTER
DIFFERENTIAL PAY – BARGAINING UNIT
04

- The department name is changed from Board of Equalization to the California Department of Tax and Fee Administration.
- The rate is changed from \$100 to \$150 per pay period.
- The criteria section is amended.
- All Time Bases and Tenures are Eligible section is amended to reflect Yes/No.
- Government Code 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8TT, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8TT supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

5. PAY DIFFERENTIAL 220

BENEFIT PROGRAM SPECIALIST INCENTIVE PAY – BARGAINING UNIT 04 is amended: (Effective 10/31/19)

- The pay differential is retitled:

<u>From</u>	<u>To</u>
BENEFIT PROGRAM SPECIALIST INCENTIVE PAY – BARGAINING UNIT 04	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEMS CALL CENTER DIFFERENTIAL PAY – BARGAINING UNIT 04

- The rate is changed from \$100 to \$150 per pay period.
- The criteria section is amended.
- All Time Bases and Tenures are Eligible section is amended to reflect Yes/No.
- Government Code 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8BPS, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8BPS supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

6. PAY DIFFERENTIAL 249

DEPARTMENT OF HUMAN RESOURCES CALL CENTER PAY DIFFERENTIAL – EXCLUDED EMPLOYEES is amended: (Effective 10/31/19)

- The pay differential is retitled:

<u>From</u>	<u>To</u>
DEPARTMENT OF HUMAN RESOURCES CALL CENTER PAY DIFFERENTIAL – EXCLUDED EMPLOYEES	DEPARTMENT OF HUMAN RESOURCES, AND CALIFORNIA HEALTH BENEFITS EXCHANGE CALL CENTER DIFFERENTIAL PAY – BARGAINING UNIT 04 AND EXCLUDED EMPLOYEES

- The following departments are added:

Department Name
California Health Benefits Exchange

- The rate is changed from \$100 to \$150 per pay period.
- The criteria section is amended.
- Government Code 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8CC, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8CC supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

7. PAY DIFFERENTIAL 254

EMPLOYMENT DEVELOPMENT DEPARTMENT CALL CENTER DIFFERENTIAL PAY – UNIT 04 is amended: (Effective 10/31/19)

- The pay differential is retitled:

<u>From</u>	<u>To</u>
EMPLOYMENT DEVELOPMENT	EMPLOYMENT DEVELOPMENT

DEPARTMENT CALL CENTER
DIFFERENTIAL PAY – UNIT 04

DEPARTMENT CALL CENTER
DIFFERENTIAL PAY – BARGAINING UNIT
04

- The rate is changed from \$100 to \$150 per pay period.
- The criteria section is amended.
- All Time Bases and Tenures are Eligible section is amended to reflect Yes/No.
- Government Code section 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8PT, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8PT supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

8. PAY DIFFERENTIAL 402
CALIFORNIA HEALTH BENEFITS EXCHANGE DIFFERENTIAL PAY – BARGAINING
UNIT 04 AND EXCLUDED is abolished. (Effective 10/31/19)

DOCUMENTATION:

Departments should key a 350 transaction removing the locked in earnings ID 8HBX for applicable employees, effective 10/31/2019.

9. PAY DIFFERENTIAL 403
DEPARTMENT OF MOTOR VEHICLES CALL CENTER DIFFERENTIAL PAY
BARGAINING UNIT 04 is amended: (Effective 10/31/19)
- The rate is changed from \$100 to \$150 per pay period.
 - Government Code section 21232 is added.

DOCUMENTATION:

Departments should key 350 transactions to reenter EID 8MV1, effective 10/31/2019 for employees with EID locked-in on Employment History. Also, correct any resulting out-of-sequence transactions. Pay Adjustment Request, form STD. 683, may be keyed via PIP to request retroactive payment type 8 adjustments with EID 8MV1 supplemental payments. Departments shall submit STD. 674 to request retroactive payment adjustments that cannot be keyed via PIP.

For newly eligible employees, departments should process a 350 transaction to locked-in earnings ID or process the payment via PIP. Also, correct any resulting out-of-sequence transactions.

10. PAY DIFFERENTIAL 438

CASE RECORDS AND CORRECTIONAL CASE RECORDS SERIES RECRUITMENT AND RETENTION PAY DIFFERENTIAL – BARGAINING UNITS 01, 04 AND EXCLUDED EMPLOYEES is established. (Effective 01/01/20)

DOCUMENTATION:

Departments must process payments via PIP using earnings ID '9K' for employees, if applicable.