

PAY LETTER: 19-18
ISSUE DATE: November 5, 2019

**CALIFORNIA DEPARTMENT OF HUMAN RESOURCES
SECTION II SUMMARY OF REVISIONS TO THE
CALIFORNIA STATE CLASSIFICATION AND COMPENSATION PLAN**

**PARTS A THROUGH D WERE APPROVED DURING THE STATE PERSONNEL BOARD MEETING
HELD ON SEPTEMBER 4, 2019.
(Effective September 4, 2019, unless otherwise specified)**

PART A

GENERAL CLASSIFICATION AND COMPENSATION ACTIONS

ACTIONS: None.

PART B

**RESOLUTION, SALARY MOVEMENT INSTRUCTIONS, AND ALTERNATE
RANGE CRITERIA**

Copies of resolutions and alternate range criteria adopted by the State Personnel Board, and salary movement instructions when status resolutions are adopted.

ACTIONS:

RESOLUTION

WHEREAS, Article VII, Section 1, subdivision (b) of the California Constitution mandates that civil service appointments and promotions shall be made under a general system based on merit, as ascertained by competitive examination; and

WHEREAS, pursuant to the provisions of Article VII, Section 3, of the California Constitution, the State Personnel Board (Board) is the entity that has been tasked with the authority to oversee and enforce the State civil service statutes; and

WHEREAS, in an effort to align with the Civil Service Improvement vision to maximize use of state resources, and minimize the confusion to the public for potentially having to use multiple testing systems, the California Department of Food & Agriculture (CDFA) will be utilizing the California Department of Human Resources' (CalHR) web based Training & Experience (T&E) examination and ECOS to administer and maintain the Pest Prevention Assistant I (Various Projects) examination and eligibility list; and

WHEREAS, the current eligible list for the Pest Prevention Assistant I (Various Projects) is less than one year old and Board approval is needed to abolish this eligible list; and

WHEREAS, the CDFA ceased examining the Pest Prevention Assistant I (Various Projects) on November 14, 2018; and

WHEREAS, the CalHR and the CDFA have created a new online T&E examination to establish a three-rank eligible list for the Pest Prevention Assistant I (Various Projects);

WHEREAS, the CDFA will continue to use the Pest Prevention Assistant I (Various Projects) list until September 9, 2019; and

WHEREAS, upon approval to abolish the current eligible list, the CDFA will advise all eligibles they will need to participate in the T&E examination for the Pest Prevention Assistant I (Various Projects) examination to re-establish list eligibility.

IT IS RESOLVED AND ORDERED THAT:

The CDFA will continue to utilize the Pest Prevention Assistant I (Various Projects) eligible list as outlined above.

The foregoing resolution was made and adopted by Board during its meeting on September 4, 2019 as reflected in the record of the meeting and Board minutes.

PART C

CAREER EXECUTIVE ASSIGNMENT (CEA) CHANGES

ACTIONS: None.

PART D

SPECIAL SITUATIONS AND EXPLANATIONS

Unusual changes to the Classification and Compensation Plan such as simultaneous changes for large numbers of classifications or corrections requiring explanatory remarks.

ACTIONS: None.

CEA ACTION PROPOSALS

In accordance with California Code of Regulations, title 2, section 548.5, the following CEA(s) are approved without action by the State Personnel Board.

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

The position performing the duties of Facilities and Sustainability Program Manager, in the California Department of Forestry and Fire Protection was allocated to the CEA category effective September 18, 2019.

CALIFORNIA DEPARTMENT OF CONSUMER AFFAIRS

The position performing the duties of Licensing Chief, California Board of Accountancy, in the California Department of Consumer Affairs was allocated to the CEA category effective September 11, 2019.

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

The position performing the duties of Deputy Director, Office of Policy and Planning, in the California Department of Public Health was allocated to the CEA category effective September 9, 2019.

CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

The position performing the duties of Assistant Deputy Director, Systems Support Services, in the California Department of Fish and Wildlife was allocated to the CEA category effective September 6, 2019.

The position performing the duties of Cannabis Program Manager, in the California Department of Fish and Wildlife was allocated to the CEA category effective September 6, 2019.

CALIFORNIA DEPARTMENT OF DEVELOPMENTAL SERVICES

The position performing the duties of Program Director, Developmental Centers Division – Central STAR, in the California Department of Developmental Services was allocated to the CEA category effective September 9, 2019.

BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY

The position performing the duties of Deputy Secretary, Homelessness, Homeless Coordinating and Financing Council, in the Business, Consumer Services and Housing Agency was allocated to the CEA category effective September 1, 2019.

CALIFORNIA STATE LOTTERY

The position performing the duties of Chief, Engagement and Retention Marketing, in the California State Lottery was allocated to the CEA category effective August 31, 2019.

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

The position performing the duties of Assistant Director of Crisis Communications and Media Relations, in the California Governor's Office of Emergency Services was allocated to the CEA category effective August 30, 2019.

CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION

The position performing the duties of Deputy Director of the Administrative Services Branch, in the California Department of Corrections and Rehabilitation was allocated to the CEA category effective August 30, 2019.

CALIFORNIA DEPARTMENT OF REAL ESTATE

The position performing the duties of Assistant Commissioner, Communications and Publications, Executive Office, in the California Department of Real Estate was allocated to the CEA category effective August 23, 2019.

GOVERNMENT OPERATIONS AGENCY

The position performing the duties of Attorney, Office of Digital Innovation, in the Government Operations Agency was allocated to the CEA category effective August 17, 2019.

CALIFORNIA STATE COMPENSATION INSURANCE FUND

The position performing the duties of Senior Vice President, Information Technology Systems Engineering, in the California State Compensation Insurance Fund was allocated to the CEA category effective August 14, 2019.

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

The position performing the duties of Chief, External Affairs Division, in the California Department of Tax and Fee Administration was allocated to the CEA category effective August 4, 2019.

For questions regarding Section II, departmental human resource office staff should contact CalHR's Personnel Management Division at (916) 324-9381. Technical questions will be referred to the appropriate CalHR staff member.