DPA-687 (REV. 08/05)



Authority: Government Code 19837

Basic Employee Informat	ion					
First Name	Middle Initial Last Name					
Current Class						
New Class						
Effective Date: Total Qualifying State Ser	Expiration Date:					
Years	Months Calculated Through:					
Calculated Rate and Duration						
Duration Based on State Service: Years						
Red Circle Rate Calculations: Base Salary \$ "Plus" + <u>\$</u> <b>Total Salary</b> \$						
Reason for Red Circle Rate						
Classification or Pay Act	on by SPB or DPA – No change in duties, regardless of length of service for:					
<ul> <li>Split-Off</li> <li>Change in Allocation Standards</li> <li>Change in Method of Setting Salaries – Action is applied to all incumbents in a class or a number of classes</li> <li>Blanketed into State Service (SPB Rule 275)</li> </ul>						
Position or Employee Action – A downward reclassification as a result of management-initiated change						
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Further Justification (Atta	ch additional page if necessary.)					



Personnel Office Recommendation						
	Approved		Disapproved	(Analyst/Manager)	Date	
Reason for Disapproval						
	Approved		Disapproved			
				(Personnel Officer)	Date	